




CAROLYN MATTHEWS-DAUT


INTERIOR ARCHITECTURE / DESIGN / PROJECT

IIDA, NCIDQ, LEED AP BD+C
MANAGEMENT / MARKETING

 www.carolyndaut.com

 carolyndaut@gmail.com

 (603) 801-2578

 [careyoutside](#)

TECHNICAL

- Revit
- CET Designer
- Sketchup
- AutoCAD
- Vectorworks
- Enscape
- Microsoft Office Suite
- InDesign
- Photoshop
- Illustrator
- Procore
- Bluebeam
- Quickbooks
- Squarespace
- WordPress

EDUCATION

BFA Interior Architecture
Minor in Music
University of Wisconsin, Stevens
Point, Class of 2013

CERTIFICATIONS

NCIDQ Certified - #31488

LEED AP, Building Design +
Construction - #11293279

Registered Maine Guide
Sea Kayaking, 2012-2015

AFFILIATIONS

IIDA Intermountain Board Member
VP of Communications, 2017-2019
VP of Membership, 2016-2017

Wasatch Community Symphony
Orchestra, Cello Principal, 2018-2020

WORK EXPERIENCE

Senior Interior Designer: December 2022 – Present
Smith & Vansant Architects, White River Junction, VT

Project Types: Residential and light commercial

Typical Project Scope: Material and finish selection, programming, design development, schematic design, presentations, concept rendering, 3D walk through and video, furniture design, furniture proposals, project management, installation coordination, install, punch lists.

Senior Interior Designer: April 2017 – April 2021
Midwest Commercial Interiors, Salt Lake City, Utah
(Steelcase Platinum Partner)

Project Types: Commercial, higher education, civic, government, healthcare, and hospitality furniture.

Typical Project Scope: Material and finish selection, programming, design development, schematic design, presentations, concept rendering, 3D walk through and video, furniture design, furniture proposals, project management, installation coordination, install, punch lists.

Interior Architect: February 2015 – April 2017
EDA Architects, Salt Lake City, Utah

Project Types: Commercial, higher education, civic, government, hospitality, and tenant improvement.

Typical Project Scope: Construction documents, material and finish selection, finish boards, details, elevations, sections, millwork drawings, programming, design development, schematic design, presentations, concept rendering, punch lists, coordination with GC and subcontractors through construction, furniture selection, design proposals, BOMA calculations.

Interior Designer: February 2014 – February 2015
Denton House Design Studio, Salt Lake City, Utah

Project Types: Residential and high end hospitality.

Typical Project Scope: Material and finish selection, detail drawing, interior elevation, section drawing, furniture layout, furniture selection, accessory selection, presentation, client correspondence, furniture quoting, specification writing, PO's, lighting selection, fabric selection, site visit, furniture order, procurement, installation.